

2.2 My Resume

<u>Directions:</u> Create a resume to prepare for the job application process.

Name:		
Contact Info:		
Applicant's Choice:		
Education		
What is the highest level of education you've completed?		
Grades Completed	School (Name / City, State)	
Work Experience		
What work experience do you have that might help with this job? List your most recent ones.		
Your position: babysitter Name of employer: Mom Dates: June - August 2017 Responsibilities: • Help get baby brother (age 3) washed up and ready for bed • Read bedtime story to baby brother (age 3)	Your position: Name of employer: Dates: Responsibilities:	Your position: Name of employer: Dates: Responsibilities:
Skills What other special skills could you bring to this job position?		
Awards		
What academic or extracurricular awards have you received?		
Hobbies Optional: Tell us a bit more about yourself.		